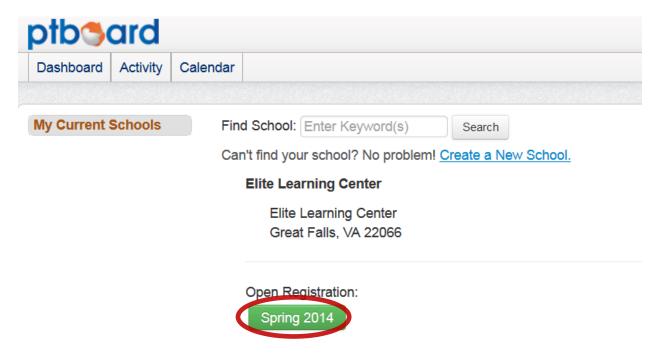
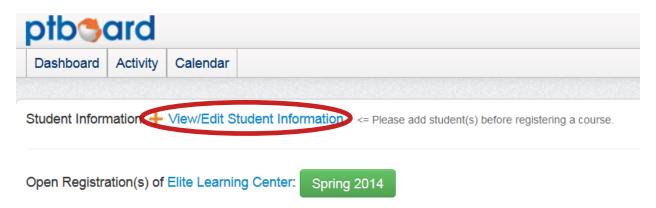
# **Online Registration Instruction for Elite Learning Center Parent:**

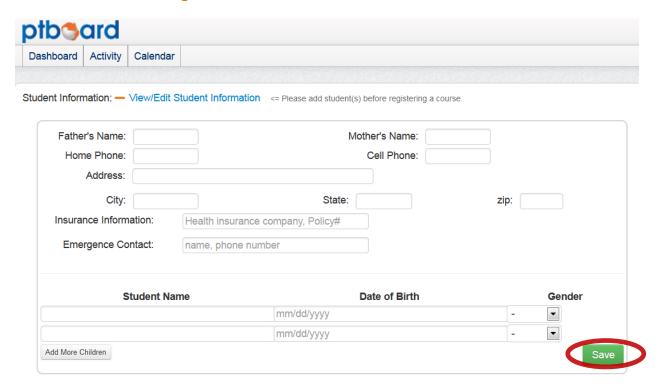
1. Click green button "Spring 2014"



2. Click "View/Edit Student Information"



### 3. Fill in blank and Click green "Save" button



### 4. Click green button "Spring 2014"



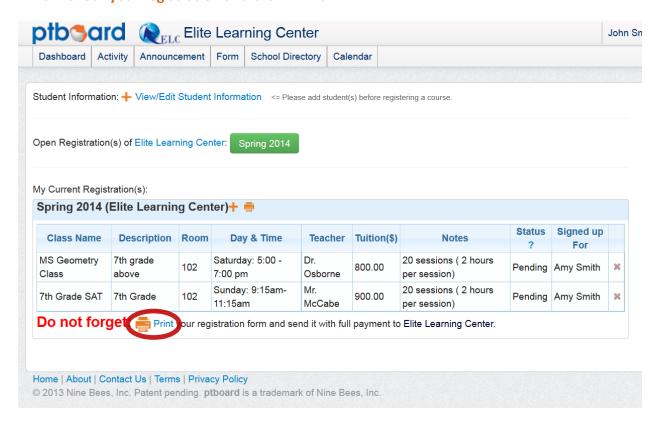
# 5. Check course you would like to register for the student and click "Sign Up"

×

## **Class Registration**

Class Name	Description	Room	Day & Time	Teacher	Tuition	Notes	Seats	Open Seats	
5th grade Math Contest Training	Pre- qualification required	103	Saturday: 5:00 - 7:00 pm	Mr. Lee	700.00	20 sessions ( 2 hours per session)	12	open	John Smith Amy Smith
6th grade Math Contest Training	Pre- qualification required	103	Saturday: 7:00 pm	Mr. Lee	700.00	20 session ( 2hours per session)	12	open	John Smith Amy Smith
7th Grade SAT	7th Grade	102	Sunday: 9:15am- 11:15am	Mr. McCabe	900.00	20 sessions ( 2 hours per session)	10	open	□John Smith □Amy Smith
SAT Prep - Math	9th & 10 Grade	104	Sunday: 9:00am -10:30am 12	Mr. Lee	660.00	22 sessions (2 hours per session)	10	open	John Smith Amy Smith
SAT Prep - Verbal	9th & 10 Grade	102	Sunday: 10:30 am - 12:30 pm	Mr. Ginley	990.00	22 sessions (2 hours per session)	10	open	John Smith Amy Smith
Geometry Class	7th grade above	102	Saturday: 5:00 - 7:00 pm	Dr. Osborne	800.00	20 sessions ( 2 hours per session)	14	open	John Smith Amy Smith
MS Math Contest Training	Pre- qualification required	102	Saturday: 7:00 - 9:00 pm	Dr. Osborne	800.00	20 sessions ( 2 hours per session)	12	open	John Smith Amy Smith
5th&6th grade Reading &	5th grade	103	Sunday: 8:30 am -	Mrs.	800.00	20 sessions (2 hours per	10	open	John Smith

#### 6. Check your registration and click "Print"



#### 7. Sign registration and send to "Elite Learning Center" with a check.

PRINT	INT Spring 2014										
		ELC.	Academic Enrich	ment Programs - Spring 2014							
CONTACT'S INFORMATION											
Parent Name: father		Parent2's Name: mother	Parent2's Name: mother								
Home Phone:		Cell Phone:	Cell Phone:								
Email: parent7@ptboard.com				Alt Email:							
Home Address:											
Insurance Information:											
Emergence Contact:											
MY REGISTRATION											
Student Name	Student Name Class Name			Room Day & Time		Tuition	Sta				
John Smith	Geometry Class		102	Saturday: 5:00 - 7:00 pm	Dr. Osborne	800.00	PENDING				
John Smith	6th grade Math Contest Training		103	Saturday: 7:00 pm	Mr. Lee	700.00	PENDING				
	-,-				1						
Registration Name			Registration Fee		Tuition	Balance					
Spring 2014		10.00			1500.00 1510.00						
My child is enrolled in Elite Learning Learning Center. I accept the full risk a authorize (e Elite Learning Center pers Please list an emergency contact other		ding brought in regar to emergency medic	rd to this release,	Elite Learning Center shall be entitled to recover all co							
Name:	Phone:  Insurance Policy# or HMO:										
Medications (list) Yes No:  Signature of parent(s)/guardian(s):			>								

How do I use ptboard?

Dashboard - Everything newly updated will be shown up on dashboard.

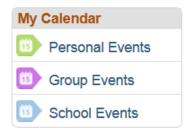
**Activity – Manage School, Class, Private Activity and Projects.** 

Announcement – School Announcement and Teacher's classroom note.

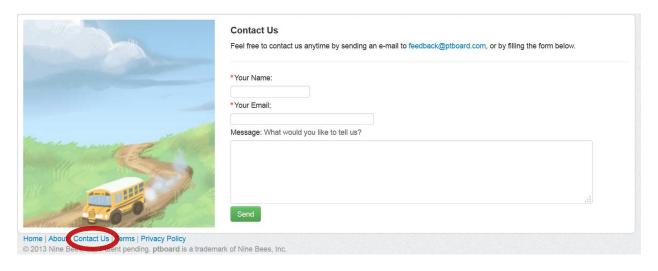
Form - School and Classroom Form

**Directory – School directory.** 

Calendar – Integrated view of Personal Events, Group Events and School Events, Click on the left side icon to view only one type of events.



If you have any questions, please send email to info@ptboard.com or click "Contact Us" on the footer.



Thank you for using ptboard!